

Before Demo Checklist

- Arrive at least 1 hour prior to the start of the meeting
- Walk through the setup with stage crew
- Visualize your blocking during the demo
- Have stage crew adjust setup as necessary
 - Emphasis that you want to face the audience as much as possible
- Arrange table for tools
- Check lathe spindle size, chuck, chuck jaw size, drill chuck, chuck key, etc.
- Discuss with cameraman where the camera should be.
- Now begin to unpack tools and blanks
- Arrange blanks in order
- Arrange tools in order
- Familiarize yourself with the lathe – on/off, speed control, etc.
- Work through 10 Steps to a Smooth Lathe
- Check computer/projector setup
- Sound system check
- Verify white board markers are fresh (wise to always bring your own)
- Stand at Lathe and mentally run through your opening.
- Rest your feet and relax!
- Remember it's about the audience